



Pickaway County General Health District  
 Environmental Health Division  
 PO Box 613, 110 Island Road, Circleville, OH 43113  
 740-477-9667 Ext 225, [www.pchd.org](http://www.pchd.org)

## Environmental Health Division Variance Request

### Applicant Information

Name:		Date:	
Mail Address:		City:	Zip:
Email:		Phone:	Cell:

### Site information

Site Address:		City:	Township:
Parcel Number	Lot Number (if applicable)		

Variance requested for <input type="checkbox"/> Sewage treatment systems <input type="checkbox"/> Lot split <input type="checkbox"/> Private Water Systems <input type="checkbox"/> Other _____	
Rule _____	Will you be in attendance to the meeting? Yes or No
List name of person(s) to speak or present variance to BOH _____	

**ALL variance requests along with payment (see fee schedule) must be received by Environmental Health Division staff. The Variance request must be made on the 1<sup>st</sup> business day of the Month that the Board of Health meeting is being held, if not received before the deadline your variance will be placed on the Agenda for the next meeting.** Dates of upcoming Board of Health meetings can be seen at [www.pchd.org](http://www.pchd.org). Variance requests must be sent to EH division by mail, hand delivery, by fax to 740-474-5523, or by email to [cschwalbauch@pchd.org](mailto:cschwalbauch@pchd.org). A letter with explanation of variance request must be attached to this application and include any other documents, photos, or diagrams to support your request.

If you attend the meeting to present your request, Board of Health meetings are held at the Pickaway County Service Center, 110 Island Road, Circleville, OH 43113 on the second floor conference room, on the 3<sup>rd</sup> Tuesday of each month. Entry access to the meeting will be at the backdoor off of the parking lot by railroad tracks.

**Applicants Signature: \_\_\_\_\_ Date: \_\_\_\_\_**

Application received by:	Date:	Variance fee:	Receipt #
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This evaluation is not a guarantee and applies only to those conditions at the time of the inspection. Our examination is limited to our resources, documents submitted, and to those items that can be observed under the prevailing weather and surface conditions on that date of the inspection and not by factors that cannot be observed upon inspection