

# Pickaway County General Health District

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District Advisory Council Members,

As many of you may have already experienced, the employees at PCGHD are making appearances at township meetings. During an all staff meeting in August, we decided that in order to have better community relations, we should attend township meetings to meet trustees, provide information about our services, and relay feedback received. So far, we feel it has been a good opportunity to link names with faces and it has been a positive experience. Thank you for being so welcoming!

## Clinical Services

We have experienced several staff changes this quarter. Darcie Scott resigned as Accreditation Coordinator. No one has been hired yet to replace her. Danny Miller resigned as Emergency Preparedness Coordinator and Laurie Barbee was hired in that position. Shannon Gorby resigned as BCMH nurse and Holly Slusher will be taking that position.



## Calendar Events

### October 12

Columbus Day

### October 13

Board of Health Meeting

### October 21

Pumpkin Show!

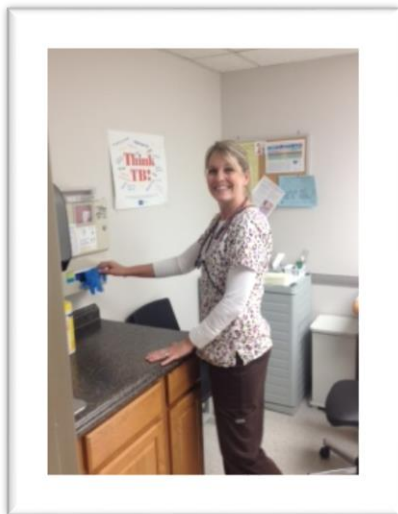
### November 11

Veteran's Day

## Coming Soon!

Person-in-Charge Training for Food Service in December.  
Time and Date TBA





We have hired Barbara Steward (pictured left) part time for communicable diseases and immunizations. Much of this quarter has been spent orienting new employees.

We completed our corrective action plan for our annual PHEP assessment in September. Laurie and I have been busy completing grant deliverables. We had our first Ebola Workshop for county providers in September. We are using an outside contractor to facilitate gathering information for the county

Ebola plan to meet our Ebola grant deliverables.

We are currently trying to find a person with some accreditation experience to fill Darcy's position. The accreditation process is moving slowly due to the limited number of staff available to work on it.

BCMh case management is on hold until the new staff is oriented.

We have noticed an increase in the number of Hepatitis B cases in our county this quarter. We urge people to get vaccinated for this disease.

Clinical Services continues to do immunizations, track communicable diseases, and other routine duties daily. We served 320 clients this quarter from the various townships.

By: Elaine Miller, R.N., B.S.N.,  
Clinical Services Director



Laurie Barbee

## UP COMMING EVENTS

### November 10

Pickaway/Ross Joint Sewage Training @ Ross County HD

10 am to 4:30 pm

### November 13

Health Care Coalition

9 am @ Berger Hospital

### November 16

Fee Reading @ Service Center 10:30 am

Realtor/Surveyor: Sewage Program Review @ Service Center 1 pm

**Contact our office for event details!**

## Environmental Health

The Environmental Health Division has been busy in all program areas this quarter. We welcomed Taylor Smith, who is completing her internship with PCGHD as a requirement towards her bachelor's degree in Health Services Administration at Ohio University. Taylor has been very helpful by scanning in old sewage and water permits onto our server to help us prepare for the Operation and Maintenance Program (O&M). She has shadowed the Sanitarians conducting various inspections and investigations.

The housing market appears to be on an incline with the amount of work going on in the sewage program. We have had a constant flow of site evaluations to review. Questions about existing home sewage treatment systems have come up in many township meetings. The new statewide sewage regulations under Ohio Administrative Code 3701-29-19 require that all systems have an O&M permit. In order to comply, PCGHD is creating a work-group of community members to provide input for the development of this program. Existing homes with sewage systems that are not creating a nuisance will not be required to make major upgrades. Minor items may be required for proper evaluation of the system. These items may include adding a riser on a buried tank and/or an observation port or distribution box on the outlet side of a tank. If you have questions, concerns, or suggestions, please contact our office.

We have started our annual aerator inspections. If you are interested in inspecting your own system as a homeowner service provider, please contact our office for more information.

We have a few new restaurants in Pickaway County, so be sure to check them out. Our inspection reports can be accessed online at: <http://www.pchd.org/online-inspection-report-database.html>

We will be busy inspecting mobiles at the Pumpkin Show, say hello if you see us!

By: Kelly Dennis, RS  
Environmental Health Director

## Vital Statistics

3rd Quarter 2015

### Birth:

- 136 Births Registered
- 1 Births Verified
- 381 Certified Birth Certificates issued
  - 204 City/County
  - 177 Out of County
- 6 Birth Affidavits Processed
- 1 Paternity Affidavits Processed

### Death:

- 108 Deaths Registered
- 72 Burial Permits Issued
- 0 Fetal Deaths Registered
- 1 Deaths Verified
- 413 Cert. Death Certificates Issued
- 5 Death Affidavits Filed
- 0 Certificate of Service Filed

By: Paula Johnston and  
Lisa Rase

## Important Announcement

[To replace a photo with your own, just right-click it and then choose Change Picture.]

## Fiscal Corner

### **REVENUES**

Revenues from the DAC and City were received. The CRI report for the year was completed and we received a \$6500 payment bringing in \$14,500 for the year.

The PHEP reports were completed and we received payment for the 2015 grant. \$15,000 of the payment was advanced back to the Board of Health Fund. We also worked on the PHEP budget for 2016 and submitted it.

The first half mileage reimbursement from various funds for the use of the Health District vehicles was completed.

Kim Dick, from ODH met with the office on Medicaid Administrative Claiming (MAC). This could provide additional revenues by informing clients on Medicaid that assistance is available. Due to personnel changes, this issue and the BCMH Program was tabled temporarily.

I worked with Kelly Dennis providing time and mileage records and costs for computing his cost methodology for 2016 fees.

### **AOHC MEETING**

The AOHC met and discussed the State Budget Bill:

- Health District Licensing Councils are "permissive" – Local health departments don't have to have one as the language reads – recommendation to check with your legal counsel.
- There are no General Revenue Fund dollars for immunization subsidy.
- Infant mortality dollars are in for specific at-risk areas. Unfortunately, Ohio has the highest infant mortality rate in the nation.

### **FUND MANAGEMENT**

I did several fund transfers to keep sufficient funds in various line items. Many transfers were to cover mileage reimbursement for District vehicles.

Board of Health Funds are used to keep things going when other funds run short. No matter how often we run the cost methodology to keep the fees up to date there is a two year time lag that makes it necessary to advance funds to each fund sooner or later. Advances amounting to \$31,587.72 are currently outstanding, \$14,000 to PHEP due to more work required than we receive funding for., \$10,500 to Water due to a backlog of work from many years prior and insufficient funds collected to cover costs, \$7000 to Vital Statistics because the fee charged isn't sufficient to cover costs, (45% of the fees collected were paid to the State as a Remittance Charge) and \$87.72 to Infectious Wastes. We may be able to get \$3000 back from Vital Statistics but there haven't been

any funds coming into Infectious Wastes so that will probably end up being a transfer. The good news about the water program is that we haven't had to advance any additional funds since April of 2014 and the workload is almost caught up.

The monthly financial reports were sent to the townships and municipalities.

With the recent personnel changes much of the month was spent updating spreadsheets and formulas to accommodate the changes. These include the leave and insurance tracking forms, PHEP, Ebola, and CRI tracking, and new timesheets and summary timesheets.

We were asked at the June DAC meeting about raises. The Board gave some increases in early 2013 and agreed to use the State averages for beginning and top salaries this year. The report showing these averages will be out in October to evaluate where employees stand and what may be done to bring the staff in line with State averages. Since the DAC Meeting in June, we have had three staff members leave. Two of those positions have been filled, leaving the Accreditation position. With employees, you have to pay a competitive salary or rehire and retrain. The loss we just experienced will take at least a year to recover from. Retain or retrain. You've heard us talk about Accreditation at various meetings. This is a requirement of local health departments to have a plan submitted by 2018 which reviews all aspects of the health departments to ensure they are consistent across the State. It requires an additional staff person to complete the work for submission. Then there are continual updates after that. The review cost will be about \$20,000 on top of the employee costs and paid in 2018. Not being accredited would be more expensive.

The budget was submitted for 2016. We will review this again in December to see if there are any additional adjustments needing made. The more accurate it is the better as far as transfers needing made but it is more difficult as funds diminish in accounts.

By: Steve Hawkins

Fiscal Officer

<i>Clinical Services Rpt. 2015</i>	<i>Jan.</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>August</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>		<i>TOTALS</i>
<b>Number of Clients Served</b>	<b>63</b>	<b>46</b>	<b>66</b>	<b>31</b>	<b>43</b>	<b>50</b>	<b>130</b>	<b>108</b>	<b>82</b>					619
Immunizations	17	11	24	8	24	53	49	59	41					286
														0
Offsite TB Testing	18	0	0	0	0	0	0	0	0					18
Vision Clinic	0	0	0	0	0	0	0	0	0					0
Hearing Clinic	0	0	0	0	0	0	0	0	0					0
Flu Clinic	0	0	0	0	0	0	0	0	0					0
Attempted Home Visits	2	3	9	7	13	20	27	11	0					92
Home Visits	6	9	10	15	8	11	19	11	0					89
Other Services	20	23	23	32	2	2	1	38	41					182
<b>Townships</b>														0
Circleville City	40	19	23	5	26	24	41	42	36					256
Circleville Twp.	0	0	1	27	0	1	0	0	0					29
Darby	0	0	2	0	2	0	0	1	3					8
Deercreek	1	2	6	0	0	0	5	5	2					21
Harrison	1	1	1	1	0	2	0	9	15					30
Jackson	0	0	5	0	0	0	7	2	0					14
Madison	0	0	0	1	0	1	0	1	0					3
Monroe	0	0	0	0	0	0	0	0	0					0
Muhlenburg	0	0	1	0	0	0	1	0	0					2
Perry	0	0	0	0	0	0	0	0	2					2
Pickaway	1	5	1	0	2	3	2	7	5					26
Saltcreek	3	4	3	1	0	2	1	8	5					27
Scioto	7	0	6	0	0	1	0	9	4					27
Walnut	1	1	3	0	1	0	3	8	0					17
Washington	0	3	5	0	0	2	2	3	0					15
Wayne	0	1	2	0	0	0	0	0	0					3
Out of County	9	4	7	25	13	14	68	13	10					163
<b>Age:</b>														0
Child (0-19)	23	26	45	34	31	27	107	88	63					444
Adult (20-60)	35	15	18	18	12	23	23	19	16					179
Senior (61+)	5	5	3	1	0	0	0	1	3					18
<b>Tests Performed</b>														0
Lead Screen	0	0	0	1	0		2	1	2					6
TB Tests	34	19	21	16	8	20	23	27	29					197
Positive TB Tests	0	3	0	0	0	1	0	0	0					4
Newborn Screenings	0	0	0	0	0	0	0	0	0					0
Pregnancy Test	1	2	1	1	2	1	1	2	3					14
Head Check	1	3	1	5	0	2	23	10	5					50
Prescriptions given (Lice)	0	0	0	5	0	2	2	1	0					10
Immunizations	25	29	57	8	24	53	49	112	72					429
Flu Shots	7	1	0	0	1	0	0	0	0					9

## Environmental Health Services Activity by Township YTD 9.30.15

Township	January	February	March	April	May	June	July	August	September	YTD Total / TWP or City
Circleville TWP (N)	4	14	4	10	17	12	9	4	4	<b>78</b>
Circleville TWP (S)	20	25	10	5	3	5	19	30	31	<b>148</b>
Darby	16	26	36	27	13	25	13	23	29	<b>208</b>
Deercreek	1	0	1	1	12	5	7	10	7	<b>44</b>
Harrison	7	6	26	32	31	23	13	23	16	<b>177</b>
Jackson	11	0	17	15	12	10	11	12	20	<b>108</b>
Madison	15	5	3	2	8	13	22	32	29	<b>129</b>
Monroe	12	19	22	22	44	22	31	39	28	<b>239</b>
Muhlenberg	4	15	5	13	2	3	11	5	3	<b>61</b>
Perry	3	3	16	19	21	10	17	14	6	<b>109</b>
Pickaway	33	30	17	18	4	37	31	26	47	<b>243</b>
Saltcreek	54	36	27	6	16	25	18	26	24	<b>232</b>
Scioto	29	35	51	77	41	98	55	46	59	<b>491</b>
Walnut	26	12	34	38	18	55	41	24	29	<b>277</b>
Washington	8	10	24	31	35	35	20	11	37	<b>211</b>
Wayne	0	2	1	1	12	6	1	8	2	<b>33</b>
Ashville	15	9	15	25	18	10	18	2	10	<b>122</b>
Circleville City (N)	42	60	43	56	43	81	53	54	63	<b>495</b>
Circleville City (S)	71	39	35	58	75	79	66	84	110	<b>617</b>
Commercial Point	13	10	5	7	8	14	1	15	14	<b>87</b>
Darbyville	0	0	0	2	3	1	1	5	5	<b>17</b>
New Holland	2	7	1	2	0	0	1	4	4	<b>21</b>
South Bloomfield	7	4	10	13	17	17	1	6	18	<b>93</b>
Tarlton	2	7	1	0	1	0	4	2	3	<b>20</b>
Williamsport	13	1	14	22	9	3	6	3	3	<b>74</b>
General	170	164	231	190	160	173	243	202	173	<b>1706</b>
<b>Totals</b>	<b>578</b>	<b>539</b>	<b>649</b>	<b>692</b>	<b>623</b>	<b>762</b>	<b>713</b>	<b>710</b>	<b>774</b>	<b>6040</b>

